



Undergraduate Advising
1201 N State St
106 Campus Support
Rolla, MO 65409-1520
Phone: 573-341-4424
Fax: 573-341-4152

S&T ACADEMIC SUCCESS PROGRAM

Application for Employment

On-Track is a program geared toward probationary and deficient students designed to motivate, teach time management and study skills, and focus on other common problems students face. Through group activities, one-on-one interactions, and study sessions, On-Track participants should be making important connections that will help them succeed and study more effectively.

Program Format

The On-Track program is a highly interactive and personalized program planned and facilitated primarily through the peer On-Track Mentors. For participants, a 12 hour time commitment is expected throughout the course of the semester by participating in:

- 7 large group lunch seminars throughout the semester
- Bi-weekly one-on-ones with mentees
- Up to 3 hours of personalized activities "prescribed" by their mentor
- Study/review sessions for classes

Mentor Expectations

- Being a positive academic role model for mentees.
- Ability to facilitate small and large group exercises.
- Planning and executing interactive seminars about academic success skills.
- To mentor a group of 10-20 On-Track participants.
- Attendance at all assigned On-Track activities.
- Attendance at required training tentatively scheduled during the week of January 11th-15th.
- 5-10 hours per week (relative to time of year) dedicated to mentor position.

Qualifications

- 2.5 Cumulative GPA (3.0 Preferred)
- Minimum of Sophomore status
- Some previous leadership experience.



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Interview and Application Information

Please fill out the information below and submit the application by e-mail or by dropping it off at 106 Campus Support according the following instructions. If desired, a resume could also be sent in with the application. **Applications are due by 8:00 am, Monday, November 23rd.** Those selected for interviews will be notified by Wednesday, November 25th.

If selected for an interview, interviews will be conducted at a time agreed upon by the Office of Undergraduate Advising and the interviewee during the dates of **November 30th-December 1st.** Interviews will consist of situational and behavioral questions and last approximately 30 minutes.

Please contact ontrack@mst.edu with any questions.

Instructions:

- 1) Open a separate Microsoft Word document.
- 2) Please provide all information requested in the General Information and Application Questions sections. Be as detailed as you find necessary to answer the question.
- 3) Either print and deliver the document or save the document and attach it to an e-mail with the subject line: *On-Track Mentor Application – Your Name*. Send this e-mail to ontrack@mst.edu. You will receive confirmation that your application was received.

General Information:

- | | |
|----------------|----------------|
| 1) First Name: | 2) Last Name: |
| 3) Cum. GPA: | 4) Major: |
| 5) E-mail: | 6) Cell Phone: |



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Application Questions

- 1) Please list all additional commitments you hold for the next year. Include number of course hours to be taken, if known, and any extracurriculars.
- 2) What do you consider your strengths?
- 3) What do you consider your weaknesses?
- 4) What relevant experience do you have in mentor roles? What did you learn from these positions?
- 5) What lower level, prerequisite classes might you be able to tutor (ex. Calc. 3 or lower, Chem. 1, Physics)?
- 6) How would you rate your knowledge of campus resources? (Choose one)
 - I am very familiar with various campus resources and use them often.
 - I am very familiar with various campus resources but do not use them myself.
 - I know the basic resources, such as LEAD and the COC, and use them.
 - I know, but do not use the basic resources.
 - I am unfamiliar with the resources the campus offers.
- 7) If you had to have an animal fused to your body, what animal would you most like to be permanently attached to you? Where, why, and/or for what purpose?
- 8) For paper work purposes in the case of being offered a position, please list all current and previous campus jobs, paid research positions, or work studies held at S&T. Include dates of employment.